

The **Queer** Student Cultural Center @ the University of Minnesota - Twin Cities

Application for Internships

Name

Date

Email

Phone

Area of Study

Year (circle):

PSEO

Freshman

Sophomore

Junior

Senior

5th Year / More

Grad/Prof Student

Continuing Education

Interested Position (circle): **Fundraising Coordinator** **Public Relations Director**

Special Events Coordinator **Webmaster & Graphic**

Designer

System Admin

Description of Duties

Each intern has a vote on the QSCC Board of Governors. They are expected to attend weekly meetings to inform BOG members on their accomplishments, or if unable to attend, submit a weekly report to BOG about those accomplishments.

The **Fundraising Coordinator** oversees the direction of all fundraising efforts. They are expected to plan and orchestrate all fundraising events, as well as exploring new fundraising avenues. They are also expected to write grant paperwork with respect to programming events for the QSCC, such as National Coming Out Week and Spring Pride. **Stipend of \$100 / semester, subject to review.**

The **Public Relations Director** promotes and advertises all QSCC events. They manage all media relations and external communications for the University of Minnesota and Twin Cities metropolitan area. **Stipend of \$100 / semester, subject to review.**

The **Special Events Coordinator** manages the organization of all programming for special events. They are expected to work with the Executive Committee in planning and orchestrating these events. **Stipend of \$200 / semester, subject to review.**

The **Webmaster & Graphic Designer** designs advertising and promotional materials for the QSCC, its member groups, and its programming. They also are responsible for designing and

**Coffman Memorial Union Suite 205
300 Washington Avenue Southeast
Minneapolis, Minnesota 55455
(612) 626-2344
qsc@umn.edu
<http://www.qsc.org/>**

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maintaining the QSCC website on a regular basis. **Stipend of \$100 / semester, subject to review.**

Materials for this Application include this page, typed responses to the questions on the following page, and your résumé.

Questions: Please type your responses on a separate sheet. The responses to each question need only range from a few words to a paragraph in length.

1. What is your current affiliation to the Queer Student Cultural Center?
2. What do you believe is the purpose of the Queer Student Cultural Center on the University campus?
3. Why do you want to be an intern of the Queer Student Cultural Center in the fashion that you applied?
4. Who makes up the queer community? Does it even exist? Can anyone identify as queer?
5. Please list any particular skills or experiences you have that apply to the position.
6. How much time can you dedicate to the Queer Student Cultural Center per week?
7. Do you plan on maintaining a minimum of 6 credits per semester?

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