

Project Charter

Project Title: Referral Group Website Creation

Project Start Date: 9/20/05

Projected Finish Date: 11/30/05

Budget Information: 0\$

Project Manager: Josh Wiltsie, wilt0041@umn.edu, 507-398-5811

Project Objectives:

A group of small business professionals in the Rochester, MN area have formed a group to refer business to each other. This group is comprised of many different business areas, but when someone they know is in need they refer business to the appropriate group member. The purpose of our project is to create a website for the referral group to promote these small businesses.

Approach:

Start by developing a basic website domain. Then contact all of the small businesses and gather the information that they want to provide. Once all the information is gathered and stored it can be placed on the website. Set up with the status report meeting with the sponsor and have them review and give feed back on the site. Make all final changes and updates to website. Present final webpage to the sponsor.

Roles and Responsibilities

Role	Name	Organization/ Position	Contact Information
Sponsor	Mike Becker <i>Michael Becker</i>	Rochester Area Appraisals	507-285-1819 beckm@raappraisals.net
Team Member	Dan Johnson	University of Minnesota/ Student	612-810-3252 john6633@umn.edu
Team Member	Pat Mealey	University of Minnesota/ Student	612-889-5723, meal0014@umn.edu
Team Member	Alex Frick	University of Minnesota/ Student	763-639-0444 fric0039@umn.edu
Project Manager	Josh Wiltsie	University of Minnesota/ Student	507-398-5811 wilt0041@umn.edu