

THE
CONSTITUTION
OF
THE
CAMBODIAN STUDENT
ASSOCIATION OF
MINNESOTA

CSAM

REVISED VERSION FOR 2006-07

CSAM'S CONSTITUTION

PREAMBLE:

The purpose of CSAM is to serve Cambodian students and the Cambodian community. It is also our goal to establish awareness of the Cambodian culture and to add the diversity to the University student body. We exist to serve the people and the community and provide a positive influence for social and academic success to those involved in the Cambodian culture.

ARTICLE 1-GENERAL

Section1:

The Official name of this organization shall be Cambodian Student Association of Minnesota (CSAM).

Section2:

CSAM shall operate as a non-profit organization dedicated to its members and community.

Section3:

CSAM shall follow the rules and policies of the University of Minnesota pertaining to various student organizations.

Section4:

This organization shall exist for the following purposes:

- A. To provide the University students with education and awareness of the Cambodian Culture, as well as add diversity.
- B. To provide a forum for speakers to make presentations of timely interest to members on the aspects of the Cambodian Culture at the university.
- C. To act as support group for Cambodian and all interested students in CSAM, in the following areas: social, academics, and cultural and provide a place that will welcome new students for guidance etc.
- D. To provide social activities and events for the members.

ARTICLE II-MEMBERSHIP

Section1:

Membership is open to all students who show interest in and have the willingness to learn about the Cambodian Culture. This is without regard to race, religion, color, sex, national origin, disability, age, veteran status, creed, marital status, public assistance status, and/or sexual orientation.

Section2:

To become a member, one must fill out the membership application form and return it to the secretary of the organization.

Section3:

Voting shall consist of all members present to vote on an open member ballot.

ARTICLE III-OFFICERS

Section1:

The officers of this clubs shall consist of a President, Vice President, Secretary, Treasurer, and Representatives.

A. Rolls and Duties of the Officers

1. **President:** presides on all meetings, oversees all operations and makes executive decisions.
2. **Vice President:** takes over in the absence of the president, oversees management of all CSAM policies and reports to the president on the progress.
3. **Secretary:** keeps all the members informed of meetings, takes notes during meetings, schedules meeting room, emails everyone regarding events, and is responsible for the updating CSAM's notebook for the purposes of review by CSAM's board members.
4. **Treasurer:** balance CSAM's checkbook, keeps all records of the expenditures and monetary income, provides and assess required

funding for all CSAM events, works with the executive board in funding grants and monies for CSAM

5. **ASU Representative:** Shall act as a liaison to ASU representing CSAM, its member's, policies, and views regarding any and all situations encountered.
6. **Public Relation:** Responsible for planning and advertising the organization. Responsible for producing fliers, contacting newspapers, and setting up activities that will promote and bring new memberships for CSAM.
7. **Activities Coordinator:** Responsible for coordinating activities and events.
8. **Members:** the most important role of all, they help with the planning process of activities within the organization and they work with various organized committees to get the job done. They are the reason CSAM exist's and are the people that CSAM serves.

Section2:

All officers must be currently enrolled at the University of Minnesota and register for at least six credits. Exceptions to the requirement are permitted for graduate students upon receipt of a letter from the director of Graduate Studies of the student's department certifying that the student is actively pursuing a degree. And for students outside the University of Minnesota, a majority vote by the current members agreeing to let them run for the position during an election shall be cast.

Section3:

Officers shall be selected during the month of May and they shall fulfill their duties for a period of one school year. Officers shall be elected by plurality of the voting members present providing a quorum is present. Furthermore, those who hold officer positions can remain for no more than two terms of the same position equaling a total of two years.

ARTICLE IV-IMPEACHMENT

Section 1:

Any member or officer may be impeached for misconduct (to be defined by CSAM members, for example failure to perform duties, attendance, misuse of funds etc.). The member or officer being impeach shall be given seven days notice and an opportunity to defend him or herself against any and all charges brought against them. This impeachment vote shall require a 2/3-majority vote from all members present on an open quorum.

ARTICLE V-COMMITTEES

Section1:

The standing of this committee shall be:

- A. Executive Committee:** Consist of elected officers and chairpersons of all committees. Their purpose shall be to set meeting dates for the organization and determine committee assignments.
- B. Program Committee:** Handle all planning and arrangement for guest speakers programs and field trips.
- C. Social Committees:** Handle all planning and arrangements for social events held by the organization.

ARTICLE VI-MEETING

Section1:

Regular meetings are held every other week during the academic year, with exception to big scheduled events. In the case of a big event, such as a Khmer New Year, meetings may be held weekly. The Executive Committee may call a special meeting from time to time.

Section2:

A quorum shall be present in order to conduct official business of the organization. A quorum shall consist of at least 50% of the voting membership.

Section3

All decisions of the club shall be enacted by a majority vote by the members present at an open quorum.

ARTICLE VII-FINANCIAL MATTERS

Section1:

The club shall not provide monetary gain, incidentally or otherwise to its directors or members. This does not restrict the payment of wages, salaries or incentives by the club for services rendered.

Section2:

Unless otherwise specified by the members at the time of dissolution of CSAM's monetary assets, it shall all be reserved for use in the budget of the upcoming year.

ARTICLE VIII-BY-LAW

Section1:

By-Law can be proposed by membership and may be adopted into CSAM's constitution by a majority vote of those present at the meeting when a quorum is present.

ARTICLE IV-AMENDMENTS

Section1:

All amendments to the constitution by any members of the CSAM may be submitted in writing to the executive committee. A first reading will take place to the members at the regular meeting before the meeting for the proposed amendment to be voted on. For it to add to the constitution, 2/3-majority vote in favor shall be required for adoption of such amendments.

Constitution ratified: (month, day, year) -----

Witness:

President-----

Vice President-----

Officers-----

Members-----